It is a legal requirement that permission is sought before any private works are undertaken on a verge, which is the area between the edge of the road and the private property boundary. Verges contained within the Shire of Gingin are owned by the Crown (State Government) and management is vested to the Shire.

|  |  |
| --- | --- |
| Materials which require prior approval and may be approved are: | Materials NOT permitted on verges: |
| * No Spray Signs (see link below for No Spray Registration Application)
 | * Nuisance trees (anything with thorns)
 |
| * Shrubs & groundcovers
 | * Asphalt, bitumen, or concrete
 |
| * Grass
 | * Edible gardens
 |
| * Organic mulch
 | * All structures including walls, planter boxes, and seats
 |
| * Irrigation
 | * Loose aggregate – pea gravel, blue metal, crushed brick, or stone aggregate
 |
| * Paving
 | * Large rocks
 |
| * Synthetic turf
 | * Water features
 |

* For further information on Verge Treatment Guidelines see [here](https://www.gingin.wa.gov.au/Profiles/gingin/Assets/ClientData/Documents/04_BUILD_Menu_Items/Infrastructure/Verge_Enhancements/Verge_Treatment_Guildelines.pdf).
* For link to No Spray Registration Application see [here](https://www.gingin.wa.gov.au/Profiles/gingin/Assets/ClientData/Documents/04_BUILD_Menu_Items/Infrastructure/Verge_Enhancements/FORM_-_No_Spray_Register_Form.pdf).

|  |
| --- |
| Applicant’s Details |
| Applicant’s Name: |  |
| Postal Address: |  |
|  |
| Email Address: |  |
| Contact Phone Number: |  | Mobile: |  |
| Property address adjacent the proposed verge treatment: | House Number: | Street Name: |
| Suburb: |

I acknowledge and agree that the email address I have provided in lodging this application is the email address to which I will accept any communications from the Shire of Gingin in relation to this application.

|  |
| --- |
| Contractor’s Details *(if applicable)* |
| Contractor Name: |  |
| Email Address: |  |
| Contact Phone Number: |  | Mobile: |  |

I would like a copy of the Shire’s correspondence sent to my contractor *(please tick):* Yes No

|  |
| --- |
| Proposed Verge Treatment Details |
| Materials to be Used *(please tick)*: |
|  | Shrubs & groundcovers |  | Irrigation |
|  | Grass |  | Paving |
|  | Organic mulch |  | Synthetic turf |

Please note: You must provide the Shire with a plan of the proposed verge treatment which includes the dimensions of the proposed area to be landscaped (space is available on the next page for this purpose or a separate plan can be submitted).

|  |
| --- |
| Acceptance |
| I agree that the work will be done in accordance with the Shire of Gingin Verge Treatment Guidelines & Specifications and acknowledge that:• Clear delineation of the crossover from the paving and concrete to be provided; and• The level and grade of the verge is not to be altered. |
| Applicant’s Signature: |  | Date: |  |

Please complete this application form with accompanying plan and send to the Shire of Gingin Operations & Assets Department at mail@gingin.wa.gov.au.

|  |
| --- |
| Office Use Only |
| Approved? | Yes | No |  | Date: |  |
| Comments: |  |
|  |
|  |
| Officer Name: |  |
| Officer Signature: |  |

Verge Treatment Diagram

Please show the location of existing public utilities, street trees, vehicular crossover, footpath, and dimensions of the area to be landscaped in the space below or attach a separate file.

Please email completed applications along with any supporting documents to: mail@gingin.wa.gov.au